

**Political Science 360: Public Administration
Exam #3 Review Guide**

Date: Wednesday, May 14, 2008, 9:40-10:30am

Format: Identifications (list or define/describe) and short-answer. You may bring a calculator if you like.

Readings Covered: Stillman chs. 4, 7, 8, 12, 13, 16.

Topics Covered:

Personnel Management

Spoils System and Patronage

Civil Service Reform

Merit System and Promotion

Recruitment and Firing

Labor Relations

Public-sector Unions

Job Classifications

Incentive Structures

Case Study: The Decision to go to War with Iraq

Social Equity

Pluralism

Equal Opportunity

Affirmative Action

Sexual Harassment

Racial Discrimination

Sexual Discrimination

Glass Ceiling and Mommy Track

Equal pay vs. Comparable Worth

Title IX

Americans with Disabilities Act

Case Study: *The Columbia Accident*

Case Study: *The Stacy Higa Settlement*

Budgeting

Macro and Micro Perspectives

Players in the Budget Process

Line Items

The Budget Cycle

Budget Incrementalism

Sunset Provisions

Budget Impoundment

Fiscal Year

Taxes

Progressive vs. Regressive

Types of Taxes

Fiscal, Monetary, and Supply-Side Policy

The Political Problems of Public Debt

Capital Budget

Political Support for Budgets

Reprogramming

Why an Agency Might not Push for Budget Expansion

Case Study: *Wisconsin's Budget Deficit*

Implementation

Top-Down vs. Bottom Up

Theories/Models of Implementation

Evaluating Successful Implementation

Ambiguity-Conflict Model

Business Models in Public Administration

e-Public Administration

IT in Nonprofits

Case Study: *They Had a Plan*

Case Study: *Shooting an Elephant*

Decision Making and Evaluation

Root vs. Branch Methods of Decision Making

Program Evaluation

Types of Evaluation

Auditing

Political Reasons for Program Evaluation

Evaluation Standards

Utilitarianism

Innovation

Quality of Work Life

Whistleblowing

Case Study: *The MOVE Disaster*

Ethics

The Social Teaching Function of Government

Types of Justice

Social Responsibility

Common Types of Corruption

Rationalizations for Unethical Behavior

Pressures from Above

Means vs. Ends

Hierarchy and Accountability

Gov't Influences on Private Sector Ethics

Private Sector Influences on Government Ethics

Redistributive Job Placement

Codes of Honor and Ethics

Case Study: *The Butterfly Ballot*

Cost-Benefit Analysis