

Political Science 360: Public Administration
Dr. Belt
Exam #1 Review Guide

Date: Wednesday, February 20, 2008

Format: Identifications (list or define/describe) and short-answer.

Readings Covered: Stillman chs. 1-3, 5, 11.

Topics Covered:

Public Administration Defined
8 Additional Areas of Concern
Reasons for having Public Administration
Woodrow Wilson Essay

Politics vs. Public Administration
Historical Evolution of Pub Admin
Antistatism
POSDCORB
Case Study of "Centralia Mine Disaster"

Ecology Defined
Environmental Factors
People, Place, Social Technology, etc.
Values of Democracy
Approaches to Public Admin (Managerial, Political, Legal)
Business (Private) vs. Public Sector
Tensions within Organizations
Skills for Public Administrators
Philosophies of Pub Admin
Hamilton vs. Jefferson
The Policy Process Model
The Issue Attention Cycle
Case study of "Dr. Helene Gayle and the AIDS Epidemic"

Bureaucracy Defined
Weber's Characteristics of Bureaucracy
Bureaucratic Permanence
Goals of Bureaucracies
How Bureaucracies Arise
Incrementalism

Information and Organizational Intelligence
Power Defined
Power within Organizations
Uncertainty Absorption
Weber's Typology of Authority
Bureaucratic Office Holding
Advantages of Bureaucratic Organization
Disadvantages of Bureaucratic Organization
Privatization
Contracting
Faith Based and Community Initiatives
Case Study of "How Kristin Died"

Intergovernmental Relations (IGR) Defined
Characteristics of IGR
Federalism
Types of Federalism
Independent Agencies
Role of Interest Groups
Executive Leadership
Executive Agency Relationships
Cabinet-Level Departments
Executive Office of the President (EOP)
State, Local, County, and Tribal Agencies
Nonprofit Organizations
Legislative Power and Oversight
CBO-OMB
Constituency Casework
Executive-Judicial Relations (Role of Courts)
Sunshine Laws
Federal Grants
Consequences of inter-governmental aid
Case Study of "Wichita Confronts Contamination"

Organizational Theory
Systems Theory
Expansion-Contraction of Public Agencies
laissez-faire
New Deal
Great Society
New Federalism
Administrative Communication
Communication Blockages
Perception and Intention
Censorship and Self Censorship
Media of Organizational Communication
Public Service Culture and Motives
Case study of "Who Brought Bernadine Healy Down?"