

University of Hawai`i at Hilo

Graphics Services

Services Price List

Rev: 06/22/2011

Service	Price
Business Card Layouts (see Bus. Card price list for more info).	
New Layouts	\$5.00 ea.
Revisions	\$5.00 ea.
Copies & Prints	
B/W Copies (Letter/Legal)	\$0.045 p/print
<i>(Cost of copies inc. letter size paper only. Paper of other sizes, colors, and weight may incur a higher cost.)</i>	
B/W Copies (Tabloid & 12" x 18")	\$0.08 p/print
Color Copies	
<u>Letter and Legal</u> -up to 149 imp.	\$0.50 p/print
150-499 impressions	\$0.40 p/print
500-749 impressions	\$0.30 p/print
750-999 impressions	\$0.25 p/print
1000 or more	\$0.20 p/print
<u>Tabloid and 12" x 18"</u> - Less than 150 imp.	\$0.75 p/print
150-499 impressions	\$0.65 p/print
500-749 impressions	\$0.55 p/print
750-999 impressions	\$0.45 p/print
1000 or more	\$0.35 p/print

**For large orders please call or email for quote

Door Signs	*Hole Drilling done by Auxiliary Srv.
<i>*Layout w/black acrylic piece, white vinyl letters included.</i>	
*3" x 12"	\$14.50 p/piece
*6" x 12"	\$17.00 p/piece
*12" x 12"	\$20.50 p/piece
Clear Covers	
3" x 12"	\$2.50 p/piece
6" x 12"	\$3.50 p/piece
12" x 12"	\$4.50 p/piece
White Vinyl Tape	\$0.50 p/linear in.
Color Vinyl Tape	\$0.75 p/linear in.
Letter Removal & Cleaning up to 12" x 12"	\$5.00 p/piece

Service	Price
Finishing Services	
Binding, Comb (Manual)	
1" or less	\$1.00 ea
1" or more	\$1.05 ea
Binding, Ring (Machine)	\$1.05 ea
Binding, Coil (Manual)	\$1.00 ea
Staple	\$0.02 ea
Folding or 1/2 Fold	\$0.02 p/fold
Cutting Tickets	\$0.35 p/sheet
Cutting, Stack	\$0.02 p/sheet; p/cut
Drill	\$0.004 p/sheet
3-hole punch (machine/hand)	\$0.004/ \$0.02 p/sheet
Inserts	\$0.02 ea
Poster Trim	\$5.00 p/piece
Table Tents (Score, Fold & Tape)	\$0.25 ea

Lamination	
40" Wide (3mm)	\$2.00 p/sf
24" Wide (1.5mm)	\$1.50 p/lf
8.5" Letter Size (1.5mm)	\$1.25 p/lf

Name Tags	
New Layout/Revisions	\$5.00 ea/\$2.00 ea
Clip Only	\$0.30 ea
Credit Card Pouch	\$0.50 ea
Luggage Tag w/Strap	\$0.75 ea
Pouch	\$0.45 ea
Pouch & tag w/clip	\$0.75 ea

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Custom Signs (call 974-7571 for quote.)

Posters

Large Format Poster Prints

24" x any length	\$4.00 p/sf
40" x any length	\$5.50 p/sf
Set up fee	\$5.00 p/piece

Pro Image Poster Prints (Carbon Copy Like)

From LETTER to hardcopy (23" x 33")	\$10.00 p/print
From LEGAL to hardcopy (23" x 42")	\$13.00 p/print
Poster Mount (on any board)	\$2.00 ea/piece

Certificates

New Layouts/Revisions	\$5.00/\$2.00 p/page
Certificate Jacket	\$3.00 ea
Prints, Color (1-10)	\$0.50 p/print
(11-25)	\$0.45 p/print
(25 or more)	\$0.40 p/print
Prints, B/W	\$0.045 p/print

Scans & Storage

Scan	\$0.15 p/page
CD	\$5.00 ea

Signs & Display Materials

Mat Board (32" x 40")	\$10.00 ea
CorPlastic	\$10 to \$20 ea
Chipboard	\$1.50 ea
Velcro (3/4 in. pieces)	1.30 p/piece
Foam Tape	\$1.30 p/ft
Grommets	\$0.15 ea

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