



UHHSA BY-LAWS

Mission Statement

We, the University of Hawaii at Hilo Student association look to accurately represent the views of the entire student body. We act as a liaison between the student body and the college administration through active collaboration with faculty, state legislatures and student organizations. We encourage participation in campus governance and the college community.

The UHHSA By-laws will remain in effect until a new version has been officially ratified.

ARTICLE ONE: STIPENDS

Section A. UHHSA Stipends

1. Stipends enable UHHSA senate members to be exempt partly or wholly from waged or salaried employment in order to undertake the work required by their positions.
2. UHHSA Executive members are allocated a stipend of \$300 a month and all other senate members are allocated a stipend of \$250 a month.

Section B. Policies on Stipends

1. Stipend Increases
 - a. Any increase in the stipend amounts within the UHHSA Guidelines shall be approved by the Vice Chancellor of Student Affairs.
 - b. Stipend amount increases requires a 10% vote of the student body's current enrollment. At least a majority of these votes must be in favor of the increase proposal.

ARTICLE TWO: MEETINGS

Section A. Agenda, Reports, & Senate Bills

1. Anything to be added to the agenda must be submitted via email to the President and Data Director no later than 48 hours prior to meeting time.

- a. Submissions received after the 48 hours deadline may be added to the agenda at the President and Data Director's discretion.
2. All submissions must be legible and properly completed in their approved templates (senate reports, bills, resolutions, etc.)
3. The President must make the finalized agenda available to the senate no later than 24 hours prior to meeting time.
4. UHSA executive board must submit a weekly report to the full senate for record of executive meeting discussion and attendance.

ARTICLE THREE: SUSTAINABILITY

The UH-Hilo Student Association recognizes that in the absence of a substantial investment of resources and leadership by the university a continuing need exists to facilitate the development of student sustainability initiatives into institutionalized university policy. In recognition of this The Student Sustainability Committee was formed to accelerate the university's ability to provide for the needs of its current and future members without compromising the long term health and vitality of our biosphere and society.

To provide a framework that will assist decision makers in becoming a more sustainable society, the UH-Hilo Student Association recognizes and adopts 4 principles of sustainability that have also been proposed by the County of Hawaii.

These sustainability principles are....

- 1.Reduce and eventually eliminate our contribution to the progressive buildup of materials (such as fossil fuel and their associated wastes) that are extracted from the earth's crust;
2. Reduce and eventually eliminate our contribution to the progressive buildup of synthetic materials produced by human society;
3. Reduce and eventually eliminate our contribution to the ongoing physical degradation of the earth; and
4. Reduce and eventually eliminate our contribution to conditions that undermine people's ability to meet their basic needs;

The Student Sustainability Committee's primary mission is to identify activities or policies that violate the above principles and work to eliminate or reduce those transgressions. The committee's projects will focus on making tangible and quantifiable changes within the university and community that will further advance its mission. An

underlining goal of the committee is to advocate for and obtain a substantial investment by the university to institutionalize the mission in the form of a funded UH-Hilo Office of Sustainability.

ARTICLE FOUR: STANDING COMMITTEES

Section A. Committee Descriptions

1. R.I.S.O.
 - a. The committee shall coordinate and extend UHHSa Senate services and programs to R.I.S.O.'s; correspond with R.I.S.O.'s regarding funding rules, guidelines, activities and UHHSa Senate updates; and assist fellow senators in preparation and submission of resolutions, bills, or other legislation related to the UHHSa Senate for it's action.
2. Public Relations
 - a. The committee shall monitor all UHHSa bulletin boards, assist to UHHSa-sponsored R.I.S.O.'s in public relations, spread awareness of UHHSa affairs, enforcement of UHHSa promotion along with UHHSa sponsoring, and managing a calendar of events.
3. Sustainability
 - a. The committee shall accelerate the university's ability to provide for the needs of its current and future members without compromising the long term health and vitality of our biosphere and society.
4. Legislature
 - a. The committee shall research and advocate for the student body at all levels of governance and work towards representing UHHSa in a professional and recognizable manner.
5. Oh Hell (Study Week)
 - a. The committee shall provide an after hours study environment.
6. U.H.S.C. (University of Hawai'i Student Caucus)
 - a. The committee shall represent students by monitoring system-level issues, hosting caucus meetings held at UHH, and represent UHHSa at caucus meetings.
7. Commencement
 - a. The committee shall plan and coordinate commencement reception (location, entertainment, food, security, etc.) and ensure UHHSa representation at thee commencement ceremonies and receptions.

ARTICLE FIVE: AMENDMENT AND RATIFICATION

Section A. Amendment

1. All motions to amend the by-laws must be proposed through the senate during full senate meetings.
2. Amendments proposed are made official upon the completion of the ratification process.

Section B. Ratification

1. Official ratification requires a super majority (2/3) vote from the full UHHSa senate and final approval from the Chancellor.

UHHSa By-Laws
Date approved by UHHSa: October 16-09
Senate Meeting 09-016