

**Priority Ranking of UH-Hilo Program Change
Requests (PCRs) Dated October 4, 2002**

**Report to the UH-Hilo Faculty Congress
From the Joint Budget and Academic Policy Committees**

**Submitted to the UH-Hilo Faculty Congress
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Academic Policy Committee

**Jerry Calton, Chair
Didrick Castberg
Jonathan Dresner
Barbara Heintz
Doug Mikkelson
Cecelia Mukai
Sabry Shehata
Pila Wilson**

Budget Committee

**Robert Fox, Chair
David Hammes
Gail Makuakane-Lundin
Kalena Silva
Sabry Shehata
Vladimir Skorikov**

Introduction:

During Fall Semester 2003 the Academic Policy and Budget Committees of the UH-Hilo Congress met jointly on several occasions to review and prioritize 31 program change requests (PCRs) dated October 4, 2002, that were submitted by the UH-Hilo administration for UH-system review and potential funding. The high number of PCRs that were forwarded may be attributed to the urging of then new President Evan Dobbelle for academic units within the UH-system to “think big” in envisioning strategic initiatives that could help transform our fiscally challenged university system. Unfortunately, many of these strategic initiative proposals were developed in some haste over the summer of 2002, primarily by the heads of academic units and with only limited consideration by faculty members within the academic units or by faculty representative bodies, such as the CAS Senate or UH-Hilo Faculty Congress.

This report of the joint APC/Budget Committee is a retrospective effort to review and prioritize the aforementioned PCRs, most of which have not been approved at the system level or by the Board of Regents. The School of Business has been reconstituted as a College of Business & Economics and the Master of Science degree in Conservation Biology and Environmental Science has also gained BOR approval, but the funding requested in PCRs #2 and #10 have not been authorized, as yet. In the current constrained budget climate, only PCRs with a substantial external funding component or a truly compelling rationale are likely to be approved at the system level or by the BOR. Thus, a review process that includes serious and comprehensive faculty input to prioritize strategic initiative proposals is more likely to generate PCRs that will be favorably

received and funded at the system level. The joint APC/Budget committee of the Congress is currently developing a proposal for a regular faculty review procedure to prioritize PCR's before they are sent forward from this campus. This new procedure will confirm the principle and embed the practice of faculty governance in the realm of academic policy, as required by WASC accreditation standards.

An important component of this review process must be consideration of extent to which PCR's are responsive to the criteria stipulated in the UH-Hilo Strategic Plan:

- Hawaii's need for the program
- Demand for the program and enrollment projections
- Balance of revenues against costs
- Likely quality and outcomes
- Centrality to mission
- Integration with existing programs
- Special advantages afforded by our unique location

Members of the joint committee tried to take these criteria into account as they reviewed the PCR's forwarded by VCAA Chris Lu. The priority recommendations reflect the majority view of the members as to the extent to which these PCR's fulfill the above criteria. PCR's were ranked with a "high," "medium," or "low" priority. Lower rankings do not necessarily reflect a judgment of less inherent quality in the proposal. In some cases, it was felt that more information and a stronger justification might have raised the ranking. The committee considered, but rejected, the idea of holding hearings to gather further information from program proponents. It was felt that this would have unnecessarily prolonged the review process. Proponents will have an opportunity in the future to renew and elaborate on their proposals within a faculty review procedure if they feel the further effort is warranted.

The priority rankings of the 31 PCR proposals, as well as the projected costs (in \$ thousands) of each proposal over 4 years, are indicated in the exhibits on the following pages.

A. Program Change Requests Given a “High” Ranking:

PCR #	PCR Description Summary	Costs over 4 years (in \$thousands rounded)
1.	Funds to bring faculty salaries to the 80 th percentile	802, 802, 802, 802
3.	Masters degree in Counseling Psychology	267, 366, 366, 366
5.	Enhance employability of UH-Hilo students and graduates by funding operations and new positions in the Career Center.	68, 49, 49, 49
6.	Positions and funding to carry out the five year plan for Ka haka’ula o Ke’elikokolani College of Hawaiian Language	1858, 2511, 2511, 2511
9.	Expand Student Support Services program -- Positions and funds to deliver proven retention services to high-risk students primarily from Hawaii.	138, 104, 104, 104
12.	Critical health, public safety and related administrative infrastructure needs. Positions and funds for repair, painting, and public safety.	781, 781, 781, 781
17.	Positions and funds to staff and market the newly developed Integrated Performing Arts major at UH-Hilo.	110, 91, 91, 91
18.	Positions and funds to expand advising and counseling programs and services.	304, 279, 279, 279
20.	Positions and funds to enhance the UH-Hilo undergraduate Astronomy program.	337, 296, 296, 296
25.	Request for a new faculty member and two academic support specialists for the Pacific Aquaculture and Coastal Resources Center	132, 132, 132, 132
30.	Implement a language requirement in CAS of UH-Hilo	118, 99, 99, 99

B. Program Change Requests Given a “Medium” Ranking:

PCR #	PCR Description Summary	Costs over 4 years (in \$thousands rounded)
2.	Reconfigure School of Business as College of Business & Economics with expanded program offerings.	327, 604, 992, 992
10.	Positions and funds to establish Interdisciplinary Masters of Science Degree in Tropical Conservation Biology and Environmental Sciences	476,608, 608, 608
14.	Positions and funds to establish a Center for Rural Health Science.	932,1554, 1554, 1554
16.	Positions and funds to expand and enhance UH-Hilo post-baccalaureate teacher education programs on the Big Island and beyond.	550, 491, 491, 491

C. Program Change Requests Given a “Low” Ranking:

PCR #	PCR Description Summary	Costs over 4 years (in \$thousands rounded)
4.	Funding necessary for UH-Hilo Intercollegiate Athletics Program to comply with Title IX education amendment of 1972 to the 1964 Civil Rights Act.	620, 635, 635, 635
7.	Positions and funds to create North Hawaii Education and Research Center in the town of Honokaa	202.5, 279.5, 279.5, 279.5
8.	Create new office of Research and Graduate Studies at UH-Hilo	298, 274, 274, 274
11.	Positions and funds to increase Hawaii resident enrollment form Oahu.	215.5, 125.5, 125.5, 125.5
13.	Positions and funds to establish a BS degree in Electronics and Information Engineering Technology	400, 400, 400, 400
15.	Positions and funds for delivering training and degrees to neighbor island students and beyond	500, 500, 500, 500
19.	Positions and funds to expand student health services.	176, 168.5, 168.5, 168.5
21.	Expand cultural and academic operations of Office of International Affairs, including international recruiting	87, 96, 96, 96
22.	Funding necessary to retain membership in National College Athletic Association (NCAA)	325, 470, 470, 470
23.	Position and funds to establish a UHH/UHM Center for Cross-Cultural Studies	358, 457, 457, 457
24.	Position and funds to initiate a new Masters Degree in Cultural Resource Management in the Department of Anthropology in CAS of UH-Hilo	172, 148, 148, 148
26.	Funds to expand professional development and training for student affairs professionals and support staff.	106, 106, 106, 106
27.	Positions and funds to expand programs and services for native Hawaiian, minority and disabled students	238.5, 217, 217, 217
28.	Initiate certificate program in Writing About the Environment in the Department of English at UH-Hilo	61, 51, 51, 51
29.	Funds for lecturers in journalism	5, 5, 5, 5
31.	Funds to operate the Office of Mauna Kea Management and its mandate to implement the Mauna Kea Science Reserve Plan and develop and execute programs in Hawaiian culture, natural resource research and management and education.	1929, 1581, 1581, 1581