

UNIVERSITY OF HAWAII AT HILO

Complete Withdrawal Form

- Use this form only when you are withdrawing from ALL of your UH Hilo classes. *This form must be submitted to the UH Hilo Office of the Registrar by the last day of instruction.*
- Use MyUH Portal for partial withdrawals by the semester deadlines.
- Be aware that your financial aid may be cancelled or significantly reduced if you withdraw.
- Here are the financial consequences of withdrawing:

Tuition	
If you withdraw:	You will owe:
During the 1 st and 2 nd weeks of instruction	0%
During the 3 rd week of instruction	50%
AFTER the 3 rd week of instruction	100%

You will also owe 100% of your student fees if you withdraw after the 2nd week of instruction.

Step 1: Complete the information below:

Name: _____ Student ID No. _____
(Last) (First) (M.I.)

Student Signature: _____ Date: _____

Semester: Fall Spring Summer Year _____

Step 2: Obtain the signatures below:

1. Student Affairs Counselor _____ Date: _____
(Student Services Building, Room 209)

2. Financial Aid _____ Date: _____
(Student Services Building, Room 102)

a. Last known date of attendance: _____

Step 3: Submit this form to the UH Hilo Office of the Registrar

(Student Services Building, Room 101)

For Office of the Registrar use:

Photocopy to student: _____

Date Received: _____ Date Posted: _____ By: _____

DD DC W WE SFAWDRL Official Date: _____