



Residence Hall Application Instructions

Page 1 of Application Instructions. Type or print legibly.

Semester/Year: Indicate which semester and year you are interested in staying in the residence halls. There is a different application for Summer. **e.g. Semester:** Fall **Year:** 2008

Name: Insert your full legal name and Banner I.D. number or UHH user I.D.

Your Banner I.D. /UHH user I.D. is required to assist the Student Housing Office in determining acceptance to UH Hilo or Hawaii Community College. Students that do not have this information, may leave this section blank. In these cases it is very important that all other information especially birth date be completed correctly. This criteria will assist our office in searching for students Banner I.D. and admissions status to UH Hilo or HawCC.

Gender: Please indicate your gender. F: Female; M: Male; TG: Transgender

*Student Housing is supportive of all students including those who identify as transgender. Housing assignments will be made on the basis that best meets the needs of the student. For additional information of support please contact the LGBT Student Services Office at (808) 933-0816, or TTY: (808) 933-3334.

Mailing Address: This will be your designated address for any important Student Housing documentation. Should you move from this location, it will be your responsibility to update this address with the UHH Student Housing. The Student Housing Office will not be responsible for any mail that is lost or forwarded to you. Once students have checked in to their assigned space, all documentation will be sent to their assigned hall. Students will be responsible to check their hall mailboxes for any housing information.

Phone Number: Please type/print telephone number with area code and country code if applicable.

E-mail Address: If you have an e-mail address, please insert address. Please make sure of its accuracy. Please note that some email accounts are case sensitive.

Fax Number: If available, please insert fax number with area code and country code if applicable.

Birth date: Please input your birth month, day, and year. e.g. 01/01/1988. Please note that birth date is necessary for assistance in verification of acceptance to the university. This criteria will assist with students with the same names if Banner I.D. or UH user I.D. is not available. Inaccurate information may prevent processing of your application.

Campus: If attending UHH, put an "X" or check mark next to UHH; put an X or check mark next to HawCC if attending HawCC

Class Level for Period Applying: Please indicate with a "X" or check mark next to the class level you will be at for the semester you are applying.

Number of college credits completed: Insert the number of college credits you have currently completed.

Were you previously enrolled at UH Hilo/HawCC: Put an X or a check mark next to Yes if attended UH Hilo/HawCC or put an X or a check mark next to No if you did not attend UH Hilo/HawCC.

Do you require Special Accommodation: Mark YES, if you require special accommodations and please describe what these accommodations are. See the housing brochure for more information.

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Page 2 of Application Instructions

Name: Type/Print your name clearly.

Banner ID/Soc.Sec.Number: Please type/print your banner ID or UH User I.D.

Hall Choices: List your choices in order of preference. With “1” being your first choice, “2” being your second and etc. Put an “X” next to “I will accept ONLY halls indicated below,” if you only want to be considered for a specific hall(s).

Example

Hall Choices:

(List preferences numerically)

I will accept ONLY halls indicated below.

1 Hale Kanilehua (double)

2 Hale Kauanoë (double)

Hale Kauanoë (single)

Hale Kehau (double)

3 Hale `Ikena (two-bedroom apt.)*

4 Hale `Ikena (one-bedroom apt.)*

Note:

* Hale Ikena: Students interested in Hale Ikena must be 21 years of age or have completed 24 credits prior to the semester they are applying.

Students assigned to Hale Kanilehua, Hale Kauanoë, and Hale Kehau are required to be on a meal plan. The meal plan is optional for students assigned to Hale Ikena.

Housing Application payment as follows: Put an X or a check mark next to “A” if you are paying by check. If you are paying with a credit card put an X or a check mark next to “B”, please note that the University of Hawaii at Hilo only accepts MasterCard and VISA. Please enter the appropriate card information with the signature of the CARD HOLDER. ****PLEASE DO NOT SEND CASH PAYMENTS THROUGH MAIL.** All payments are to be made in US dollars. Application fee is not refundable.

Signature(s): Please sign and date the bottom. If you are not of legal age (18) a parent/guarantor must also sign and date below.