

Spring 2010

Placement Exams and Advising



UNIVERSITY
OF HAWAII
HILO

Placement Exams

www.uhh.hawaii.edu/kilohana/placements.php

Placement examinations are required before students may register for certain courses. Placement exams incoming students may need to take include those listed below. Opportunities to take these exams are made available before and during orientation week, as well as throughout the spring semester, so check the website and your e-mail periodically for information or look out for mail about examination sessions near you.

***Writing Placement Exam:** If you have not yet earned credit for ENG 100 (or the equivalent), you must take the Writing Placement Exam to enroll in ENG 100 or 100T at UH Hilo. Advance registration is required for this exam. For more information and to register online, visit www.uhh.hawaii.edu/academics/wpe/

***Math Placement Exam:** Students must take the Math Placement Exam if their major or prospective major requires certain math courses. The math placement exam is **not** required for students who plan to enroll in MATH 100, 107, 108, 121. No advance registration is necessary to take this exam. For more information, visit www.uhh.hawaii.edu/kilohana/mathpe.php

***Chemistry Placement Exam:** Students who wish to enroll in CHEM 124 (General Chemistry I) and have not passed CHEM 114 (or the equivalent) with a C or better are required to take the chemistry placement exam. Advance registration is required for this exam. For more information and to register online, visit www.uhh.hawaii.edu/depts/chemistry/exam/

***English Language Placement Exam:** Students who are non-native speakers of English entering UH Hilo for the first time must take this exam. Students may be eligible for a waiver if they meet certain requirements. Advance registration is required for this exam. To register online, visit www.uhh.hawaii.edu/academics/eli/english_proficiency.php

***Hawaiian Language Placement Exam:** Students who have previously taken Hawaiian language and believe they may be prepared for coursework beyond Hawaiian 101 should take this exam. For more information, please contact the Hawaiian Studies Division at (808) 974-7432.

***Computer Competency Placement Exam:** **Only** students who are planning to register for 300- or 400-level business courses, ACC 250, or QBA 260 need to take this exam. Advance registration is required. For more information and to register online, visit <http://business.uhh.hawaii.edu/cce/>

Placement Exams, Dates, & Locations For Spring 2010 Registration

Placement Exam	November 2009	December 2009	January 2010 (Orientation Week)
Chemistry <i>Allow 1 hour</i>	Tuesday, 11/10 9:30 am UCB 114	X	Monday, 1/4 12:00 noon UCB 114
	Friday, 11/13 3:00 pm UCB 114		Tuesday, 1/5 at 3:00 pm in UCB 114
Computer Competency <i>Allow 1.5 hours</i>	Tuesday, 11/17 1:30 pm CoBE Conference Room	X	X
	Wednesday, 11/18 9:30 am CoBE Conference Room		
	Thursday, 11/19 1:30 pm CoBE Conference Room		
	Friday, 11/20 11:30 am CoBE Conference Room		
English Language <i>Allow 3 hours</i>	X	X	Tuesday, 1/5 9:00 am UCB 100 Required new student orientation Monday, 1/4 2:00 - 3:00 pm UCB 113
Math <i>Allow 1 hour</i>	9/24/2009 - 12/11/2009 closed holidays and semester breaks) Mondays ~ Thursdays 9:00am ~ 6:00pm Fridays 9:00 am ~ 2:00 pm College Hall 5		Monday, 1/4 Between 1:30 pm and 4:00 UCB 101
			Tuesday, 1/5 Between 9:00 am and Noon UCB 101
Writing <i>Allow 2 hours</i>	X	X	Monday, 1/4 9:00 am UCB 100

Advising

www.uhh.hawaii.edu/studentaffairs/advising

At UH Hilo, your advisor will be a faculty member specifically assigned to guide your explorations through the academic options available to you. The role of your faculty advisor is to assist you in the process; however, you are ultimately responsible for your educational choices. Although academic advising is not required, it is in your best interest that you meet with an advisor at least once every semester to ensure timely academic progress.

As a new or transfer student to UH Hilo, you won't have an assigned advisor before orientation; however, advising opportunities are scheduled throughout the week of Orientation.

Step 1: Go through the online advising guide prior to arrival!

www.uhh.hawaii.edu/studentaffairs/advising/advisinginfo.php

The online advising guide will provide you with everything you need to know **before** you meet with a faculty advisor in January. What you will learn in the guide includes:

- how advising is organized at UH Hilo;
- your advising kuleana (responsibilities);
- General Education requirements;
- graduation requirements;
- navigating through STAR online degree check; and
- the next steps leading up to registration

Step 2: Review your Transfer Credit Evaluation (TCE) - Transfer and Returning students only

With your acceptance letter, you should have received a copy of your TCE, but it's also accessible online. Simply log-in to MyUH Portal and click on "Star Degree Check" in the left hand column. Once you're in STAR, click on the "transcripts" tab at the top of the screen, then click on the box entitled, "campus transfer transcripts **by semester**". If you notice missing courses, please contact the Admissions Office so your TCE can be updated in time for advising. If discrepancies are not easily resolved, you must continue to work with the Admissions Office and it is highly recommended that you resolve any and all TCE issues by the end of your first semester at UH Hilo. Concerns about applying transfer courses academic requirements are to be directed to faculty advisors in your department.

Step 3: Attend Small Group Advising

Tuesday, January 5, 2009. 1:00 pm

Small group advising can serve as a mini orientation for new majors. In addition to major requirements, your department may address questions most often asked by new students. Some departments have opted to do more personalized advising with many faculty advisors available during this time. See last page for locations.

Step 4: Visit a Faculty Advisors on Duty (optional)

Wednesday, January 6, 2009. 9:00 -11:00 am, 1:00 - 3:00 pm

Thursday, January 7, 2009. 10:00 am - 12:00 noon

Friday, January 8, 2009. 10:00 am - 12:00 noon

Faculty advisors on duty are meant to provide students with more personalized advising with a faculty advisor and are typically held out of a faculty advisor's office. Transfer students may use this opportunity to discuss the possibility of applying transfer coursework to academic requirements. No appointment necessary. Locations to be announced.

Spring 2010 Small Group Advising
Tuesday, January 5, 2010 1:00 pm

MAJOR	LOCATION
Accounting	Kanaka'ole Hall 127
Administration of Justice	UCB 330
Agriculture	Business Office 121
Anthropology	Kanaka'ole Hall 276
Art	Kanaka'ole Hall 107
Astronomy	Wentworth 14
Biology	UCB 114
Business Administration	Kanaka'ole Hall 127
Chemistry	Wentworth 2
Communication	Kanaka'ole Hall 112
Computer Science	UCB 111
Economics	PB 9, room 1
English	Kanaka'ole Hall 111
English Language Institute	ASB 300-105, 106
Environmental Science	Kanaka'ole Hall 275
Environmental Studies	Kanaka'ole Hall 275
Geography	Kanaka'ole Hall 275
Geology	College Hall 118
Hawaiian Studies	Kanaka'ole Hall 108
History	UCB 333
Japanese Studies	Kanaka'ole Hall 212
Kinesiology and Exercise Sciences	UCB 112
Linguistics	Kanaka'ole Hall 106
Marine Science	Marine Science Building 101
Mathematics	College Hall 5
Natural Science	College Hall 118
Nursing/Pre-Nursing	UCB 115
Performing Arts	PB 8R
Philosophy	Kanaka'ole Hall 228
Physics	Wentworth 14
Political Science	UCB 330
Pre-Education	UCB 325
Pre-Engineering	UCB 111
Pre-Pharmacy	UCB 113
Psychology	UCB 243
Sociology	UCB 331
Undeclared "Exploratory"	UCB 100