



Student Activities Council
Minutes September 23, 2005

Meeting called to order at 3:36 p.m.

Present: Vice Chair – Ka’eo Mckeague-Clark
Secretary – Megan Venegas
Business Manager - Mona Livsey
Event Planner – Stephanie Bukoski
Event Planner – Alicia Gomes-Figueira
Event Planner – Kendall Kunitake - excused
Event Planner – Lehua Waipa Ah Nee
Advisor – Ellen Kusano

September 16, 2005 Minutes were approved as corrected.

Executive chair Report:

A. None

Vice Chair Report:

A. SAC Meeting

- Vice Chair Mckeague-Clark asked that SAC to try to keep meetings between 1 to 1 ½ hours.

Business Manager’s Report:

A. SAC Requisition Log

- Business Manager Livsey informed SAC that she checked the amount of purchases SAC has been making with Campus Center and the numbers are not the same.
- She asked SAC to write down the total amount the purchases come out to on the Supply Runs for SACs record.

Secretary Report:

A. Comedy Show

- Secretary Venegas informed SAC that she was contacted by an agent that wanted have a comedy show at UH Hilo.
- SAC decided to not go forward with this.

- If the agent contacts SAC again, SAC will ask them to fax the information if they are interested.

Advisor's Report:

A. Sound System

- Advisor Kusano informed SAC that Kathy from ASUH asked that SAC give them the sound system that was donated to Sodexho.
- SAC attempted to communicate with ASUH to donate the sound system to them during the last two weeks of May and into June.
- Since SAC received no response from ASUH, SAC agreed to donate the sound system to Sodexho, on the grounds that students have many activities in the Campus Center dining room and would benefit the students.
- SAC agreed to stand by the decision to donate the sound system to Sodexho and send a letter to Kathy in response to her e-mail. 5/0/1.

Committee Reports:

A. Aloha Friday

- Event Planner Figueira informed SAC that September 30 is the Aloha Friday event from 4:30 p.m. – 5:30 p.m.
- She will be having set-up at 4:00 p.m. and have breakdown from 5:30 p.m. – 6:00 p.m.

B. Cuppa Java

- Event Planner Figueira informed SAC that the next Cuppa Java will be on October 12 from 6:00 p.m. – 9:00 p.m. at Campus Center 301.

C. Haunted House

- Vice Chair Mckeague-Clark informed SAC that he cancelled reservations in EKH due to the lack of participation from the RISOs.
- The Haunted House will be held instead on the Campus Center third floor.
- He sent out e-mails to the RISOs asking for 5 groups to participate in the Haunted House with the requirement that they have at least 6 members helping.
- Each club will receive \$100 in credit for participating in the Haunted House.
- The 5 clubs that are participating are Nihon Aiko Kai, Ilau, Soc Club, Marshallese Club and the Euro Club.
- Event Planner Waipa Ah Nee informed SAC that the Pumpkin Carving Contest will have 10 groups carving pumpkins.
- The four categories are: Comedy, Original Style and Out of This World.

D. Christmas Luau and Dance

- Event Planner Waipa Ah Nee informed SAC that she and Event Planner Figueira are looking at having a Christmas Luau and Dance in the Kehau Dining Room on December 2.

Unfinished Business:

A. Housekeeping

- Event Planner Bukoski suggested to SAC that SAC have a clean-up day.
- SAC agreed to have a clean-up day on October 1 after the CSO Summit.

B. Furniture

- Event Planner Bukoski informed SAC that she and Business Manager Livsey went to Office Max to price furniture for the SAC office.
- They proposed a budget of \$1,200.
- SAC approved the budget. 6/0/0.

C. SAC Retreat

- Business Manager Livsey proposed that SAC purchase 2 tents and a charcoal grill from Wal-mart for the SAC Retreat.
- It was also suggested that SAC do a fresh food run on October 14.
- A budget was proposed of \$500.
- SAC approved the budget. 6/0/0.

New Business:

A. Fundraiser

- Event Planner Figueira informed SAC that Rich e-mail her information on a fundraiser that SAC could do if interested.
- SAC agreed that due to timeframe, SAC will not do the fundraiser.

B. Supply Run

- Business Manager Livsey informed SAC that its members need to send her a supply run list by today for the supply run.

C. Volunteer Appreciation and Camaraderie Proposal

- Event Planner Bukoski informed SAC that she and Event Planner Waipa Ah Nee are having a Game Night on November 16 from 6:30 p.m. – 9:30 p.m.
- It is to say mahalo to the SAC volunteers.
- They are looking to rent the game room and the volunteers are allowed to bring 4 friends to the event.

Announcements:

Next SAC meeting will be on September 30 @ 3:30 p.m.

Meeting adjourned at 4:55 p.m.