

EDUCATIONAL WORKSHOP PROPOSAL FORM
HO'OPILI HOU 2008 – Hawaii State Student Leadership Conference
Thursday, January 24, 2008 through Saturday, January 26, 2008

[Conference Theme is “How Deep Is Your Roots?”]

Sponsoring Organization or Department:

Contact Coordinator:

Title/Position:

Mailing Address:

Work Phone: _____ Fax: _____ Other
phone: _____
Email address: _____

Other Contact Name:

attach other sheet if needed

Title/Position:

Mailing Address:

Work Phone: _____ Fax: _____ Other
phone: _____
Email address: _____

Purpose of Program/Activity (check the one theme that most applies to your topic):

- Emerging Leadership or Programming Skills (topics on basic skill development)
- Developing Leadership or Programming Skills (topics that continue skill development)
- Management & Supervision Skills (topics needed to lead and administer others)
- Governance Skills (topics that ensure effective student voice in institutional governance)
- Professional Issues (topics specific to student life staff)
- Other (describe): _____

Target Audience of Program/Activity (check all that apply):

First-time student leaders Student Government members

Continuing student leaders College Union, Student Center members
 Student Staff Managers Student Programmers
 Professional Staff
 Other specific target (describe):

Brief Description of Workshop:

Synopsis of Workshop Content (*this will be printed in conference booklet*):

Presentation Method (*check the one primary method being used to conduct workshop*):

lecture group interaction case studies Other
 panel discussion role-play/simulation Q & A

Timeframe Required (*All educational workshops and presentations are organized around 75 minute blocks. Please check one response for items below*):

1) Number of times willing to offer activity/program (circle one): 1 2 3 4 5

2) Number of blocks required to do activity/program: 1 block of 75 minutes
Other: 2 blocks of 75 minutes

3) We will schedule the workshops throughout two days (Friday, January 25 and Saturday, January 26) in order to offer attendees a variety of times to choose from. If you are able to offer your workshop at only certain times due to scheduling challenges, please

note those parameters below. We will try our utmost to work within those parameters. *If you are flexible, you may leave the items below blank.*

___ mornings ___ Friday

___ afternoons ___ Saturday

Audio/visual equipment needed for workshop (*NOTE: Program costs are unnecessarily inflated when unneeded equipment is requested. We have found that sessions which foster participant interaction and experiential learning to be the most effective. Other than flipchart, markers, & easel, describe AV equipment that you absolutely need.*) **Standard workshop room arrangement: Includes a head table and rows of chairs set up theater style . If you have a different arrangement in mind, please give details below or on attachment. We will try to meet your needs.**